

CITY OF LOMA LINDA SENIOR CENTER BOARD MINUTES OF MAY 17, 2005

A Regular meeting of the Senior Center Board was called to order by Chair Cooke at 3:03 p.m. on Tuesday, May 17, 2005, in the Senior Center at 25571 Barton Road, Loma Linda.

Members Present: Ms. Mary L. Cooke, Chair; Dr. Reinhold Trupp; Mr. Elmer Digneo; Mr. Ric Revel; and Mrs. Valerie Husbands.

Members Absent: Dr. Peter Strutz, Mr. Jin Long Koh; Ms. Vivi Burns; Mr. Jeff Samuels, Jerry L. Pettis Memorial Veterans Medical Center; Mr. Willard Stewart; and Col. Forrest Cathey Retired.

Staff: Deborah Woldruff, Director, Community Development Department
Jarb Thaipejr, Director, Public Works Department
Jocelyne Larabie, Administrative Secretary, Community Dev. Dept.

Guest: George Pendered, Volunteer
Gail Clary, Loma Linda Resident

ORAL REPORTS/PUBLIC PARTICIPATION – Non-Agenda items (LIMITED TO 3 MINUTES FOR EACH SPEAKER)

There was no public participation.

APPROVAL OF MINUTES

Board Member Husbands pointed out minor corrections to the text of the minutes.

Motion by Husbands, seconded by Digneo, and unanimously carried to approve the Minutes of April 19, 2005 as amended.

DISCUSSION ITEMS

Report by Public Works Department – Jarb Thaipejr

Director Thaipejr was delayed at another meeting. Chair Cooke provided Director Woldruff with a few tasks that she would like the Public Works Department to address: 1) chair rail in the small conference room ready to be installed; 2) painting of the handicapped curb on the west side of the building to make it more visible for visitors; 3) notification to the janitorial service not to move the piano for any reason; 4) address the watering system for the table gardens. Director Woldruff suggested that a sign be placed on the piano instructing the janitorial service as well as any visitor to the Center that nothing was to be placed on top of it.

Report by Community Development Director

Director Woldruff asked Chair Cooke if the Board was still interested in modifying the operations and use policy for the Senior Center. Chair Cooke replied that Mr. Koh, who had instigated the review, had re-read the current policy and stated that he no longer wished to make changes, as it seemed that the Senior Center was following the same policy as the Community Room.

Director Woldruff continued her report speaking to the following matters:

- Draft budget - the request for a part-time staff person for the senior center was not approved;
- Library – confirmation that the Senior Center had been provided as an interim meeting place for events that could not be held in the Community Room. Once the library renovations were completed, the Senior Center would no longer be available for outside activities and meetings;
- Raised garden containers – Ms. Gail Clary commented that the watering was less than adequate for the gardens. Director Woldruff stated that she would inform Director Thaipejr of the problems.

Chair Cooke reported that the applicants for University Village, Lewis Operation Corp. and Orchard Park, Holland Partners held an open house, complete with dinner at the Senior Center on April 20, 2005 to obtain input from the seniors on the proposed senior housing within both project areas. She added that about 30-35 people attended and a common theme was the necessity for elevators if the applicants intended to build multi-level buildings. The applicants seemed very satisfied with the open house and stated that they had walked away with really significant information. Director Woldruff commented that staff would require them to install elevators as a condition of approval when specific development project applications were submitted.

Sub-committee Reports

- Volunteer Program Report

Mrs. Husbands stated that the Center had provided volunteer applications to four people but had not yet received any response. The search for volunteers would continue.

- Regional Council on Aging (RCA)

Mr. George Pendered gave a brief report stating that he found that the meeting was not very well organized or conducted. He added that the meeting was not a significant source of information. Mr. Pendered commented that the meeting was not worth attending.

Discussion of miscellaneous issues related to the Senior Center

- Report on the Arts & Crafts Fair scheduled for Sunday, April 24, 2005.

Chair Cooke reported that she expected more than 10 vendors at this month's fair and that she had placed flyers at several places including the Loma Linda Market, other businesses and senior retirement facilities. Ms. Larabie pointed out that vendors calling the department to sign

up for the fair informed staff that the notice they had seen stated that it was on Wednesday. Chair Cooke found that the error was in the "Just for Seniors" newsletter. Ms. Larabie would make sure that the mistake was corrected. There was a brief discussion regarding the need for business licenses for the vendors and input received from prospective vendors. Ms. Clary mentioned that she had spoken with one of them and the person said that the fair did not last long enough or start early enough. Chair Cooke replied that the Senior Center was committed to keeping the same hours until the end of this year.

- Reports by Senior Center Board Members

Board Member Revel reported on the Ukulele Festival held at the Senior Center on Tuesday, May 3, 2005. He said that they had a great turnout, over 200 people attended and that it was a great success. He added that parking was an issue and he thought that the Ukulele Club might have to find a new venue next year because the attendance was so good. Mr. Revel stated that some of the other facilities considered were the Chinese or the Filipino SDA Churches.

Mr. Revel continued stating that the Ukulele Club would be interested in putting on a fundraiser for the Senior Center and was looking to the Board to determine the date, the time and the program for the event.

Ms. Clary had inquired if the Senior Center could purchase a DVD player. Director Woldruff pointed out, as did the Board Members that movies in the VHS format would soon be unavailable as well as music on cassettes. Staff stated that they would ask the Information Systems Department to find the best purchase price for a DVD player before the purchasing deadline of May 26, 2005.

Motion by Husband, seconded by Revel, and carried by a vote of 3-1, Digneo abstaining, to purchase a DVD player for the Senior Center before the deadline of May 26, 2005.

Director Woldruff discussed a standing policy relative to unjustified absences by committee members. She explained that those who missed more than three meetings during the year must be reported to the City Council. She added that the policy had existed for quite a while but was not applied. Chair Cooke suggested that a letter be sent after July 1, 2005 when the new appointments were announced, informing the members of all committees, commissions, and boards of the policy and how it would be applied. Director Woldruff concurred.

Adjournment

Motion by Digneo, seconded by Husbands, and unanimously carried to adjourn the meeting.

The meeting was adjourned at 4:06 p.m.

Minutes were approved at the July 19, 2005.

Administrative Secretary